

List of FAQs that could be relevant for a SIMS portal 2.0:

Q1 What is SIMS Portal?

SIMS stands for Steel Importing Monitoring System. SIMS portal is dedicated portal to provide advance information about steel imports.

2 Who can register on the SIMS Portal? Who is required to fill out the application?

Actual User, importers, importing agents, Trader/brokers and Advance authorization user (for 100% Export purpose) can register on the SIMS portal.

Any business importing steel products covered under the registration program is required to create an application for concerned imports.

3 What are the prerequisites for applying for SIMS ?

- Importers needs to register on DGFT Website by login on <https://www.dgft.gov.in/>
- Link the existing IEC (For more details please see IEC section FAQ's)
- Register the DSC under My Dashboards >View and Register Digital Signatures Token

Then they can apply for SIMS under **Services > Import Management System > Steel Import Monitoring System (Click on Explore) > Apply for New Authorization**

4 Where can we apply for SIMS or where we can get the link to apply for SIMS?

SIMS under Services >Import Management System > Steel Import Monitoring System (Click on Explore) >Apply for New Authorization

5 I have submitted the application but not received the registration/STL Number.

- Please follow the below path to get the license/registration number for SIMS
- My Dashboard>Submitted Applications
- Enter **Type of Scheme** (Select in dropdown: Import Management System) and **Type of Sub Scheme** (Apply for SIMS)
- Click on **Search**
- **Click on Action** (Under the Results)>View Approved Licenses>View Letter

6 Do I need to file an application for each shipment?

Yes, an application is required for each customs entry. You may include multiple products on one application as well.

7 What is the application fee?

Initially, application fee of INR 500/- on aggregate CIF value of imports will need to be paid through electronic mode in the online system for each import registration.

8 What products are covered?

There are over 542 steel tariff lines (8-digit HS Code) that require registration for imports

into India. A detailed list of these HS codes is available in the dropdown of the “HS Code and Description” field in the Items Details section of the application.

9 At what point in the importation process should the application to be filled?

The application must be filled out prior to submitting the Bill of entry with customs. It should be filled out between 2 hrs. to 60 days before the expected arrival of imports into India.

10 Can I amend or cancel my registration application after submission on the SIMS portal?

No, only applications that are not yet submitted can be modified by save as a draft. In case the application has been submitted, cancellations cannot be made.

11 How does the SIMS portal handle confidential business information?

Yes, the data submitted on the portal, shall only be accessed by the government.

12 Where can I find guidance or user manuals for using the SIMS portal?

A video link on the home page of portal has been provided for guidance.

13 Where can I find more information about steel import regulations and policies enforced through the SIMS portal?

Required information can be seen on the Ministry of Steel and DGFT website.

14 How did the user/applicant get the User ID and Password?

First time Importer will click on “Register as importer” as a new user to register himself. User need to create a password during the registration. After Registration, the importer will login from Login screen and user ID will appear on the home screen after successful application login.

15 How do the users/applicants can change password and/or retrieve password in case of forgotten password?

User/applicants can change the password by clicking change the password option near to Log out option. From the Home screen, the Importer can change the password by entering the current and a new password.

16 What we can do if, we are not been able to proceed as District and State Details are blank and non-editable?

The details of Branch (After Selecting the Branch from Drop Down) is getting populated from IEC. If the details were not reflecting, request to please apply for modification in IEC.

17 What to do if IS Code of the import material is not mentioned in QCO issued by Ministry of Steel available in dropdown?

If IS Code of the imported material is not mentioned in QCO Issued by Ministry of Steel available in dropdown, you may please select the option of “N/A or none of the above” and add the details in the sub-category products and proceed.

18 Where we will get the notification of registration/application number under SIMS?

After successful submission a notification will automatically send to the registered email ID and Mobile Number registered under IEC mentioning the registration / application number for SIMS.

19 How many manufacturers and sellers we can add under one application for SIMS? Do I need to file application for each shipment?

You can add only One Seller and One Manufacturer only under one application for SIMS. Yes, an application is required for each customs entry. You may include multiple products on one application as well.

20 How exactly is the ‘Port of exportation’ defined?

Port of exportation is the port in the exporting country from where the goods were dispatched for India.

21 What if I’m unsure about the ‘HS Code’ for the product being imported?

HS Codes are necessary information that must be filled in for importing products. Request you to connect with technical experts to identify the HS codes for your concerned products before imports.

22 What if I’m unsure about the ‘Technical detail’ for the product being imported?

Technical detail is important information that is requested. It is necessary to fill in relevant information in this field. Please connect with the manufacturer of your product for more details on this.

23 Can one application cover multiple products?

Yes, one application can cover multiple products. SIMS has the provision of adding multiple items for each registration provided the importer, exporter, manufacturer, country of origin and port of exportation is the same.

24 How long will it take to create the application number for my registration?

The SIMS number is created immediately after completing the payment and clicking on the “Final Submit” button.

25 What do I do if I don't receive my application number after the registration process?

Firstly, please ensure that the application is still not in your drafts. This happens if you forget to click the "Final submits" button post payment of the fee. If your query hasn't still been resolved, please contact the Ministry of Steel helpdesk (*****) for support.

26 What if there is no specific IS Code that matches to the product I am importing?

For IS Codes that are covered under the QCO, it is important that you fill in the relevant information. In case there is no specific IS code that matches your exact specification, please select "None" and fill in technical information about the product being imported in the "Technical Details" field. In such cases the applicant need to take NOC from Ministry of Steel to get the clarification.

Also, if in case any material being imported without BIS certification the applicants need to apply for NOC from Ministry of Steel.

27 What if I do not have information about Indian Steel players manufacturing the product I am importing?

If you are unaware about whether this product is being manufactured in India, please reach out to the industry and try to collect the information before imports.